



**CHARTER
STANDARD
CLUBS**



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Dear Colleague

Charter Standard Club - Important Information

The Football Association were informed by the Department of Health that the then system of reference checking using the Protection of Children Act List (POCAL) would be withdrawn on 28 February 2002.

As a result The Football Association have been unable to accept any requests for checking using the standard Personal Disclosure Form since 15 February 2002, until the position with Disclosure Forms is clarified.

Can I request that clubs wishing to achieve the Charter Standard Award, should adhere to the following:

- Complete your Charter Standard Application and return this together with the necessary evidence to your County FA.
- Do not send any new Personal Disclosure forms to Lilleshall.
- A representative of your club should or should have attended The FA 3 hour Child Protection and Best Practice workshop.
- The Child Protection Policy should be implemented, this includes:
 - Interviewing new volunteers (see Recruitment and Selection of Volunteers section)
 - Taking up references
 - Working in pairs

The Football Association has registered with the Criminal Records Bureau and a strategy is being developed to set up procedures to deal with vetting in the various categories of football. When the new procedures are in place, I will write to you again, to explain the new process and to provide you with the necessary paperwork.

Any club that receives the Charter Standard Club Award without submitting Personal Disclosure forms, would on receipt of the new forms have 60 days to return their completed forms.

So keep working on your Charter Standard application and please get them in to your County FA asap. If you need any help with this please contact your County FA Football Development Officer.

Good luck with the remainder of the season.

Yours sincerely

Les Howie
National Club Development Manager